

WEST MERSEA TOWN COUNCIL

MINUTES OF THE COMMUNITY ASSETS/FACILITIES COMMITTEE MEETING
HELD ON THURSDAY 1 MAY 2025

In attendance:

Cllr Carl Powling (Chair)	Cllr John Akker	Cllr Dave Boylan
Cllr Nigel Hinderwell	Kirsty Wadsworth (Town Clerk)	1 member of public

25/11 To receive apologies for absence and a vote of acceptance to be taken
Apologies were received from Cllr Jenkins and Cllr Webster. All in favour.

25/12 To record declarations of interests
Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
Cllr Hinderwell noted that he is a member of the tennis club.

25/13 Public session (15 minutes, 3 minutes per speaker)
Priority will be given to those members of the public wishing to share information relating to items on the agenda.
Once the public session is closed, members of the public are not permitted to speak.

MOP1-

- Noted concerns regarding yellow lines and how they are indistinguishable.
- Advised the council of the intention to submit a form 44 application to register the site as a Village Green.
- Mentioned the electric vehicle charging points and the budget allocation for this.
- Purchased a season ticket to park on the Seafront as a 12-month ticket. Questioned why it is only valid for 6/7 months whereas beach hut owners have tickets valid for 12 months at a cheaper cost. Would like a response.

Cllr Akker asked whether meetings could be held in the evenings rather than during the day.

25/14 To confirm minutes of the Community Assets & Facilities Meeting of 26th February 2025

It was resolved to accept the minutes of 26th February 2025.

Proposed: Cllr Hinderwell, Seconded: Cllr Boylan. All in favour.

Matters arising: 25/06 - Confirmation was given that the Boardwalk was inspected, and the site had been cleared.

25/07 - Confirmation was given by the Town Clerk that a play audit is to take place. The Clerk has compiled an internal audit and is now waiting on the official ROSPA inspection report.

25/10 - Amendment to the wording licences which should be licence/lease.

25/15 To agree the quote for 12 additional cuts at the Glebe at a cost of £4,680 + VAT

It was resolved unanimously to agree the quote for 12 additional cuts at the Glebe at a cost of £4,680 + VAT

Proposed: Cllr Boylan, Seconded: Cllr Akker. All in favour.

25/16 To discuss the EICR report for Coast Road toilets and agree the quote for C1 and C2 repairs at a cost of £565 + VAT

Following discussion about the EICR report for Coast Road toilets ***it was resolved*** unanimously to agree the quote for C1 and C2 repairs at a cost of £565 + VAT.

Proposed: Cllr Boylan, Seconded: Cllr Hinderwell. All in favour.

- 25/17 To discuss the EICR report for Library/High Street toilets and agree the quote for C1 and C2 repairs at a cost of £680 + VAT

Following discussion pertaining to the EICR report for Library/High Street toilets **it was resolved** unanimously to agree the quote for C1 and C2 repairs at a cost of £680 + VAT

Proposed: Cllr Boylan, Seconded: Cllr Akker. All in favour.

- 25/18 To discuss and agree the quote for waste bins in the toilets at a cost of £799.90

Following discussion, **it was resolved** unanimously to agree the quote for waste bins in the toilets at a cost of £799.90. Proposed: Cllr Boylan, Seconded: Cllr Hinderwell. All in favour.

- 25/19 To discuss and agree the quotes for repairs to the Wallgate systems – various options and cost

After discussion **it was resolved** unanimously to agree the quote for a one-year service plan at a cost of £7,667.44 for the repairs to the Wallgate systems. Proposed: Cllr Boylan, Seconded: Cllr Akker. All in favour.

- 25/20 To discuss and agree the quote for repairs to the Tennis Club perimeter fencing

After discussion **it was resolved** unanimously to agree the quote for repairs to the Tennis Club perimeter fencing at a cost of £387. Proposed: Cllr Powling, Seconded: Cllr Boylan. Cllr Hinderwell abstained. All in favour.

- 25/21 To receive an update on the tennis lease

Update received:

- The tennis club comments on the proposed lease have been reviewed and a document has been written answering these comments.
- The Clerk is to email the Chair of the tennis club stating that the council are waiting on some figures for insurance purposes. As soon as these figures have been received a meeting will be arranged to discuss the proposed lease and the reviewed comments.

- 25/22 To receive an update on the allotments

Update received:

- Waiting for the lease to be signed.
- An arrangement has been agreed so that the bins are now on the hardstanding.
- The rent needs to be formally approved at full council.

- 25/23 To discuss and agree the work to be undertaken at Fairhaven toilets and agree next steps

An update was received

- The roof was cleaned and dried but the repairs were not sufficient so work will need to be completed to repair the roof.
- A pitch roof was rejected in favour of using a possible compound rubber covering with more longevity.
- Three quotes are being requested to strip the roof.

- 25/23 To receive an update about Broomhills Greensward and agree next steps

An update was received and following discussion it was agreed to pursue an application which would show ownership of the land by West Mersea Town Council

Proposed: Cllr Boylan, Seconded: Cllr Akker. All in favour.

Meeting closed at 10.25am.