



## PERSONNEL COMMITTEE MEETING

**Meeting held on Thursday 7<sup>th</sup> March 2024 @ 10am in the Council Chambers,  
10 Melrose Road, West Mersea, Colchester CO5 8JD**

£ = Expenditure decision    🖱️ Resolution made

In attendance:

Cllr. S. Weaver (Mayor)	Cllr.B. Holmes
Cllr. T. Gibbons	Cllr. T. Webster
Karen Kuderovitch, Town Clerk & RFO	

24/7.	<p><b>RECORDING OF MEETING</b></p> <p>Chairman to request anyone present to identify their intention to record the meeting. The Town Clerk indicated she was recording.</p>
24/8.	<p><b>DECLARATIONS OF INTEREST</b></p> <p>All Members are to be reminded that they must disclose any interests (pecuniary/nonpecuniary) they have in items of business on the meeting's agenda either at this point or during the agenda item. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. If not already done so, they are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting. None.</p>
24/9.	<p><b>APOLOGIES FOR ABSENCE</b> 🖱️</p> <p>Clerk to report and Councillors to vote on the absence and the reasons given. Cllr. Powling &amp; Cllr. Jenkins – personal commitments. All in favour.</p>
24/10.	<p><b>PUBLIC PARTICIPATION</b></p> <p>A period of up to 15 minutes (maximum of 3 minutes per person) for members of the public to ask questions or submit comments about items on the agenda. <b>Priority will be given to those members of the public wishing to share information relating to items on the agenda. None present.</b></p>
24/11.	<p><b>APPROVAL OF MINUTES</b> 🖱️</p> <p>To confirm minutes of the Personnel Committee meeting of 8<sup>th</sup> February 2024 - deferred.</p>
<p><b>EXCLUSION OF PRESS AND PUBLIC</b> 🖱️</p> <p><b>To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.</b></p>	
24/12.	<p><b>Members to review and consider:</b> £ 🖱️</p> <ul style="list-style-type: none"> <li>• Staff contracts (Worknest) – review in October 2024.</li> <li>• Town Clerk office flood – update given on progress.</li> <li>• Grounds Team Staff – after discussion, it was resolved unanimously, to proceed with advertising a position.</li> <li>• Report from Town Clerk- staff</li> </ul>