



COMMUNITY ASSETS & FACILITIES COMMITTEE MEETING

Meeting held on Monday 20th May 2024 at 1pm in the Council Chambers,
10 Melrose Road, West Mersea, Colchester CO5 8JD

£ = Expenditure decision 🖱️ Resolution made

9/24.	<p>RECORDING OF MEETING</p> <p>Chairman requested anyone present to identify their intention to record the meeting.</p>
10/24.	<p>DECLARATIONS OF INTEREST</p> <p>All Members will be reminded that they must disclose any interests (pecuniary/nonpecuniary) they have in items of business on the meeting's agenda either at this point or during the agenda item. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. If not already done so, they are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting. .</p> <p>Cllr Powling declared he is a Colchester City Councillor.</p>
11/24.	<p>APOLOGIES FOR ABSENCE 🖱️</p> <p>Apologies for absence received from Cllr Bob Holmes. Agreed.</p>
12/24.	<p>PUBLIC PARTICIPATION</p> <p>A period of up to 15 minutes (maximum of 3 minutes per person) for members of the public to ask questions or submit comments about items on the agenda.</p> <p>MOP1: Glebe Recreation Ground grass cutting query raised. Also new MISA lease question raised.</p> <p>MOP 2: Concern was raised why WMTC have previously and are taking on CCC expenses, i.e., bathing rafts, toilets, compactor bins, EV charging point on CCC car park.</p> <p>VG241 (South) is currently used by West Mersea Yacht Club, WMTC to protect the use for all.</p> <p>VG241 (North) currently has a rope barrier across and this is restricting access.</p> <p>Requested a meeting re VG241.</p>
13/24.	<p>APPROVAL OF MINUTES 🖱️</p> <p>The minutes of the Community Facilities meeting of 19th February 2024 were approved and signed (1 name amendment).</p> <p>Proposed: Cllr Gibbons, seconded: Cllr Jenkins. All in favour.</p>
14/24.	<p>ITEMS FOR DISCUSSION (IN LINE WITH ACTION PLAN) 🖱️£</p> <ol style="list-style-type: none"> 1. To agree to purchase the 2 agreed compactor bins for CCC to install and approve locations. Agreed to locate new compactor bins. One on Victoria Esplanade, opposite Fairhaven toilets, near the shelter. The second on Coast Road, next to the existing one at the top of the boardwalk. In addition, add a BBQ pit next to the bins. Proposed: Cllr Weaver, seconded: Cllr Boyland. All in favour. 2. To discuss and agree footpath vegetation cuts as per budget Budget £5k. Agreed for Cllr Powling and Town Clerk to spend up to £1k without going back to a meeting. 3. To discuss and agree Allotment lease Cllr Powling and landowner have arranged a meeting to discuss the lease. 4. To discuss and agree Tennis lease Cllr Powling stated that the tennis club are nearly at an agreement. 5. To discuss and agree as per budget the lining works to be carried out by NEPP

	<p>Budget £8k. Cllr Powling will collate a list of roads that require white/yellow lines and obtain a quote from the NEPP.</p> <p>6. WMP play equipment - additional items Cllr Weaver to liaise with Mersea Island School and obtain ideas for additional inclusive equipment. Assistant to Town Clerk to obtain updated quote for moving the basket swing.</p> <p>7. Willoughby Toilets – Refurb Cllr Boylan to create a plan for toilet refurbishment.</p> <p>8. Coffee machine. Visitors crockery Agreed to spend up to £250 on a coffee machine. Proposed: Cllr Jenkins, seconded: Cllr Boylan. All in favour.</p> <p>9. French Drains - Youth Field To be completed by grounds staff.</p> <p>10. Outside tap - Fairhaven toilets Cllr Boylan to add to toilet plan.</p> <p>11. EV charging point - Esplanade car park All car parks are a partnership between WMTC and CCC. Cllr Powling to obtain costings from CCC.</p> <p>12. Bike ramps refurb Senior Groundsman and Assistant to Town Clerk to provide a report. Obtain a quote to remove ramps and fencing. Cllr Powling stated that a Deed of Variation will be required if the ramps stay on Glebe 2.</p> <p>13. New hedge - Firs Road cemetery Assistant to Town Clerk to obtain updated quote for Council meeting approval.</p> <p>14. Feldy teardrop Assistant to Town Clerk to obtain quotes for Council meeting approval.</p> <p>15. Barfield Road bio-diversity Scheme Approved at Council meeting on 18/1/24. Awaiting start date.</p> <p>16. Firs Road cemetery entrance</p> <p>17. Assistant to Town Clerk to obtain ownership and created a specification for quotes.</p>
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EXCLUSION OF PRESS AND PUBLIC 🙅

To RESOLVE that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

14/25.	<ul style="list-style-type: none"> • Allotments lease – meeting required • MISA lease – decision made • Tennis lease – costs agreed. • WMTC Office lease - deferred • Changing places lease - deferred
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