

**WEST MERSEA TOWN COUNCIL**

**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON TUESDAY 16 DECEMBER 2025**

In attendance:

|                               |                |                 |
|-------------------------------|----------------|-----------------|
| Cllr T Webster (Mayor)        | Cllr D Baker   | Cllr D Boylan   |
| Cllr C Powling                | Cllr B Jenkins | Cllr M Williams |
| Kirsty Wadsworth (Town Clerk) |                |                 |

25/381 Apologies for absence

Apologies received and accepted from Cllr Akker, Cllr Hinderwell and Cllr Weaver.

25/382 Declarations of interest

None received.

25/383 Public participation

No members of public.

25/384 To confirm minutes of the Council meeting of 4th December 2025

***It was resolved*** unanimously to accept the minutes of the Council meeting of 4th December 2025 with the minor amendments: 25/365- defer approving the siting with defer approving a decision of the siting.

Proposed: Cllr Boylan, Seconded: Cllr Baker. All in favour.

25/385 To consider and approve the quotations for cutting back of brambles and willows on the SSSI (Coastguard Compound to Village Green sign opposite The Square):

Option A - £3,760

Option B - £3,620

Option C - £6,310

***It was resolved*** unanimously to approve quotation Option B for cutting back of brambles and willows on the SSSI (Coastguard Compound to Village Green sign opposite The Square).

Proposed: Cllr Webster, Seconded: Cllr Jenkins. All in favour.

25/386 To approve the quote for the beacon repair: -

(a) To fabricate a socket to take the original post and secure it to the ground at a cost of £700

(b) To repair the beacon basket in the region of £200-£300 + VAT

***It was resolved*** unanimously to approve the quote for the beacon repair.

Proposed: Cllr Boylan, Seconded: Cllr Williams. All in favour.

25/387 To consider and approve the quote for an infrared heater with a button to select timings at Rushmere at a cost of £620

***It was resolved*** unanimously to approve the quote for an infrared heater with a button to select timings at Rushmere at a cost of £620.

Proposed: Cllr Jenkins, Seconded: Cllr Williams. All in favour.

25/388 To approve the quotation for GLC to cover cleaning services at West Mersea toilets for an initial period of two weeks, (with an option to extend the term if required) at a cost of £1395 + VAT

***It was resolved*** unanimously to approve the quotation for GLC to cover cleaning services at West Mersea toilets for an initial period of two weeks, (with an option to extend the term if required) at a cost of £1395 + VAT.

Proposed: Cllr Boylan, Seconded: Cllr Williams. All in favour.

25/389 To consider and agree the quotations for Fairhaven toilet replacement roof: Option A - £14,270  
Option B - £15,350  
Option C - £16,875

Standing Order 7a was resolved -A resolution shall not be reversed within six months except by a motion moved in pursuance of the recommendation of a committee or sub-committee.

Proposed: Cllr Webster, Seconded: Cllr Boylan. All in favour.

Cllr Powling joined the meeting at 4.50pm.

***It was resolved*** unanimously to accept the original quotation Option A which was agreed in the Council meeting on 6th November 2025 for Fairhaven toilet replacement roof.

Proposed: Cllr Webster, Seconded: Cllr Williams. All in favour.

25/390 To consider and approve the Council joining the National Allotment Society, with an annual fee of £70 + VAT

New information has come to light which has changed the original quotation - Agenda item 25/262 annual fee was £35. This has now been amended to the correct price of £70.

***It was resolved*** unanimously to approve the Council joining the National Allotment Society, with an annual fee of £70 + VAT.

Proposed: Cllr Jenkins, Seconded: Cllr Powling. All in favour.

25/391 To agree the wording on the revised transport letter, regarding ongoing service delays and bus disruption, which is to be sent to Konnect and First Bus company

***It was resolved*** unanimously to accept the wording on the revised transport letter, regarding ongoing service delays and bus disruption.

Proposed: Cllr Williams, Seconded: Cllr Webster. All in favour.

25/392 To consider the planning application, Dengie and if appropriate approve a formal response to be submitted by West Mersea Town Council

***It was resolved*** unanimously for West Mersea Town Council not to comment on planning application PP-14350416 received from Maldon District Council for 15 Wind Turbine Generators on Land East of Bridge, Wick Lane

Proposed: Cllr Boylan, Seconded: Cllr Williams. All in favour.

Exclusion of Press and Public

To resolve that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

25/393 To review an employee's Jury Service Notification and agree the next steps

***It was resolved*** unanimously for the Courts and Tribunals Service to pay the wages for a member of staff and for West Mersea Town Council to pay any difference calculated in earnings.

Proposed: Cllr Powling, Seconded: Cllr Williams. All in favour.

Cllr Powling left the meeting at 5.55pm.

25/394 To agree the staff working hours for 24th December 2025

***It was resolved*** unanimously to agree the staff to finish work at midday on 24th December 2025.

Proposed: Cllr Webster, Seconded: Cllr Boylan. All in favour.

Meeting closed at 6pm.