



EXTRAORDINARY COUNCIL MEETING

**Meeting to be held on Monday 11th May 2026 at 6pm in the Council Chamber,
10 Melrose Road, West Mersea, Colchester CO5 8JD**

1st May 2026

Councillors are summoned to attend the above meeting to deal with the following business.

Teresa Webster

Town Mayor

Members of the public and press are warmly welcomed to attend.
Mobile phones to be switched to silent.

AGENDA

26/098 To receive apologies for absence and a vote of acceptance to be taken

26/099 To record declarations of interests

Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting

26/100 Public session (15 minutes, 3 minutes per speaker)

Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak

26/101 To confirm minutes of the Council meeting of 9th April 2026

26/102 To confirm minutes of the Extraordinary Council meeting of 14th April 2026

26/103 To review and adopt the following policies and documents (amendments highlighted in red): -

- (a) Delegated Powers Policy
- (b) Information and Data Protection Policy
- (c) IT Policy
- (d) Documents and Retention Policy
- (e) General Data Protection General Privacy Notice

26/104 To review and agree the quotation for the removal and installation of three items of park equipment for School Gardens

Option A - £22,965.00 + VAT
Option B - £22,770.00 + VAT
Option C - £20,599.71 + VAT
Option D - £17,540.00 + VAT
Option E - £31,833.07 + VAT
Option F - £34,602.77 + VAT

- 26/105 To agree the quotation to install a new footpath using a compacted gravel finish at Coast Road:
Option A - £9,638.50 + VAT
Option B - £8,060.39 + VAT
Option C - £20,145.00 + VAT
- 26/106 To agree the quotation for tree works in West Mersea accordance with the trees survey report: -
Option A - £4,950 + VAT
Option B - £4,875 + VAT
Option C - £6,000 + VAT
- 26/107 To approve the Colchester City Council Bin Empty SLA 2026-7 agreement at a cost of £12,297.53 for Litter Bins and £533.40 for Play Park Inspections
- 26/108 To agree for a member of staff to attend an excavator/digger 5-day course at a cost of £1,550.00 + VAT
- 26/109 To agree a quote for the replacement seat pads for the Chambers Chairs:-
Option A - £2,126.96
Option B - £580.00
Option C - £553.00
Option D - £675.00
Option E - £585.00
- 26/110 To agree a quote for the refurbishment of the Council Chambers table:-
Option A - £3,810.00
Option B - £1,036.89
Option C - £950.00
- 26/111 To agree a quote for replacement place mats for the Chambers table:-
Option A - £511.10
Option B - £31.64
Option C - £31.64
Option D - £103.92
Option E - £31.64
Option F - £88.68
- 26/112 To agree the quotation for the secure disposal of documents to comply with the AGAR Assertion 10 and UK GDPR Compliance at a cost of £411.80
- 26/113 To agree a quote for a radiator to be installed in the Council Office:-
Option A - £600
Option B - £800
- 26/114 To agree a quote to replace the broken paving slabs at the Glebe Rugby Pavilion at a cost of £1,450.00
- 26/115 To agree the quotation for the surrounding posts at the Beacon:-
Option A - £67.68 + delivery
Option B - £40.00
Option C - £302.84 + delivery
- 26/116 To note that the Clerk used her delegated Powers to pay for emergency tree work in West Mersea Park at a cost of £100.00 + VAT