

WEST MERSEA TOWN COUNCIL

MINUTES OF THE EXTRAORDINARY COMMUNITY ASSETS/FACILITIES COMMITTEE MEETING
HELD ON WEDNESDAY 25 JUNE 2025

In attendance:

(Chair) Cllr John Akker	Cllr David Baker	Cllr Bob Jenkins
Cllr Nigel Hinderwell	Kirsty Wadsworth (Town Clerk)	

25/29 To appoint a Chair for this meeting

It was ***resolved by majority*** to vote Cllr Akker as the Chair.

25/30 To receive apologies for absence and a vote of acceptance to be taken

Apologies were received from Cllr Webster and Cllr Williams. All in favour.

25/31 To record declarations of interests

Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.

None were declared.

25/32 Public session (15 minutes, 3 minutes per speaker)

Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak.

No public in attendance.

25/33 To confirm minutes of the Community Assets & Facilities Meeting of 4th June 2025

It was resolved to accept the minutes of 4th June 2025.

Proposed: Cllr Hinderwell, Seconded: Cllr Baker. All in favour.

25/34 To consider and agree if a CCTV survey of the drainage system at the Glebe is required to ascertain the reason for blockages

Following discussion, it was agreed that the Town Clerk would source quotes for a CCTV survey of the drainage system at the Glebe and bring back to full Council or the Community Assets/Facilities Committee meeting (whichever comes first) for their consideration.

25/35 To review and agree next steps with regards to three failed drain covers at the Glebe

It was noted that the Chair of the Committee and the Town Clerk, acting under the delegated spending powers of less than £1000 on emergency repairs, have already undertaken to pay the repair cost of £992.00 for the three failed drain covers at the Glebe.

25/36 Coast Road path – To consider and agree next steps

Following discussion, it was agreed that the Town Clerk would:

- Contact the planning Manager at Colchester City Council and ask his opinion on whether laying a hard surface (tarmac /concrete) would need planning permission and whether the pathway being in a conservation area would need to be considered.
- Talk to the landowners to ask for their agreement that 1500mm starts from the fence line.

25/37 To agree a quote for works to the isolation switches on the 11 Wallgate systems at a cost of £390 + VAT

It was **resolved unanimously** to agree to pay the quote for the isolation switches on the 11 Wallgate systems at a cost of £390 + VAT.

Proposed: Cllr Hinderwell, Seconded: Cllr Baker. All in favour.

Meeting closed at 9.30 am.

DRAFT