WEST MERSEA TOWN COUNCIL

MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON TUESDAY 22ND JUNE 2026

In attendance:

Cllr Teresa Webster (Chair)	Cllr John Akker	Cllr David Baker
Cllr Nigel Hinderwell	Kirsty Wadsworth (Town Clerk)	

26/41 To receive apologies for absence and a vote of acceptance to be taken

Apologies received and accepted from Cllr Boylan and Cllr Williams.

26/42 To record declarations of interests
Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting

No declarations of interest received.

26/43 Public session (15 minutes, 3 minutes per speaker)
Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak.

26/44 To confirm minutes of the Personnel meeting of 1st June 2026

It was resolved unanimously to confirm the minutes of the Personnel meeting of 1st June 2026.
Proposed: Cllr Baker, Seconded: Cllr Akker. All in favour.

26/45 To review and agree the Personnel Committee Terms of Reference

It was resolved unanimously to agree the Personnel Committee Terms of Reference with the agreed amendments.
Proposed: Cllr Webster, Seconded: Cllr Baker. All in favour.

Exclusion of Press and Public
To resolve that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

26/46 To provide an update with regards to vacant position of Grounds Person and agree the next steps

An update was received.
It was resolved unanimously to agree the wage salary for the vacant position of Grounds Person as detailed in the Confidential Annexe report.
Proposed: Cllr Akker, Seconded: Cllr Hinderwell. All in favour.

DRAFT