

WEST MERSEA TOWN COUNCIL

MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON TUESDAY 13TH MARCH 2026

In attendance:

Cllr Teresa Webster, Chair	Cllr John Akker	Cllr David Baker
Cllr Nigel Hinderwell	Cllr Bob Jenkins	Kirsty Wadsworth, Town Clerk

26/15 To receive apologies for absence and a vote of acceptance to be taken

26/16 To record declarations of interests

Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting

No declarations of interest received.

26/17 Public session (15 minutes, 3 minutes per speaker)

Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak.

No members of public.

26/18 To confirm the minutes of the Personnel meeting of 5th December 2025

It was resolved unanimously to accept the minutes of the 5th December 2025.

Proposed: Cllr Jenkins, Seconded: Cllr Akker. All in favour.

26/19 To confirm the minutes of the Personnel meeting of 9th January 2026

It was resolved unanimously to accept the minutes of the 9th January 2026.

Proposed: Cllr Jenkins, Seconded: Cllr Webster. All in favour.

Exclusion of Press and Public

To resolve that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

26/20 To discuss and agree the next steps with regards to staffing for the Groundsmen team

It was resolved unanimously to accept the recruitment document, including the amendments, subject to approval from Worknest.

Proposed: Cllr Webster, Seconded: Cllr Hinderwell. All in favour.

It was resolved unanimously to agree the next steps for the Groundsmen team as documented in the Confidential Annexe report A.

Proposed: Cllr Webster, Seconded: Cllr Hinderwell. All in favour.

26/21 For the Personnel Committee and the Town Clerk to agree the appraisal objectives for an employee at West Mersea Town Council

It was resolved unanimously to approve the objectives for an employee: two objectives were mutually agreed, and the third will be set during the appraisal process as detailed in the confidential annexe report B.

Proposed: Cllr Webster, Seconded: Cllr Akker. All in favour.

Meeting closed at 12pm.