

WEST MERSEA TOWN COUNCIL

MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON MONDAY 11TH May 2026

In attendance:

Cllr T Webster (Mayor)	Cllr J Akker	Cllr D Baker
Cllr N Hinderwell	Cllr R Jenkins	Cllr S Weaver
Cllr M Williams	Kirsty Wadsworth (Town Clerk)	

26/098 To receive apologies for absence and a vote of acceptance to be taken

Apologies received and accepted from Cllr Boylan and Cllr Powling.

26/099 To record declarations of interests

Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting

None declared.

26/100 Public session (15 minutes, 3 minutes per speaker)

Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak

MOP1- A local resident advised that the NEPP Coast Road car park charges are lawful and that there is no scope for legal action against the partnership, countering claims made in a recent *Mersea Courier* article. Citing Supreme Court rulings, stating that the site's historical use as a car park predates its 1970 Village Green designation, allowing for a "dual use" (parking and recreation) that makes charges lawful.

26/101 To confirm minutes of the Council meeting of 9th April 2026

It was resolved unanimously to accept the minutes of the Council meeting of 9th April 2026.

Proposed: Cllr Jenkins, Seconded: Cllr Hinderwell. All in favour.

26/102 To confirm minutes of the Extraordinary Council meeting of 14th April 2026

It was resolved unanimously to accept the minutes of the Extraordinary Council meeting of 14th April 2026.

Proposed: Cllr Akker, Seconded: Cllr Weaver. All in favour.

26/103 To review and adopt the following policies and documents (amendments highlighted in red): -

(a) Delegated Powers Policy

It was resolved unanimously to adopt the Delegated Powers Policy.

Proposed: Cllr Hinderwell, Seconded: Cllr Weaver. All in favour.

(b) Information and Data Protection Policy

It was resolved unanimously to adopt the Information and Data Protection Policy.

Proposed: Cllr Jenkins, Seconded: Cllr Webster. All in favour.

(c) IT Policy

It was resolved unanimously to adopt the IT Policy.

Proposed: Cllr Jenkins, Seconded: Cllr Williams. All in favour.

(d) Documents and Retention Policy

It was resolved unanimously to adopt the Documents and Retention Policy.

Proposed: Cllr Hinderwell, Seconded: Cllr Baker. All in favour.

(e) General Data Protection General Privacy Notice

It was resolved unanimously to adopt the General Data Protection General Privacy Notice.

Proposed: Cllr Webster, Seconded: Cllr Williams. All in favour.

26/104 To review and agree the quotation for the removal and installation of three items of park equipment for School Gardens

Option A - £22,965.00 + VAT

Option B - £22,770.00 + VAT

Option C - £20,599.71 + VAT

Option D - £17,540.00 + VAT

Option E - £31,833.07 + VAT

Option F - £34,602.77 + VAT

It was resolved unanimously to agree Option D for the removal and installation of three items of park equipment for School Gardens.

Proposed: Cllr Webster, Seconded: Cllr Akker. All in favour.

26/105 To agree the quotation to install a new footpath using a compacted gravel finish at Coast Road:

Option A - £9,638.50 + VAT

Option B - £8,060.39 + VAT

Option C - £20,145.00 + VAT

It was resolved unanimously to agree Option B to install a new footpath using a compacted gravel finish at Coast Road.

Proposed: Cllr Webster, Seconded: Cllr Williams. All in favour.

26/106 To agree the quotation for tree works in West Mersea accordance with the trees survey report: -

Option A - £4,950 + VAT

Option B - £4,875 + VAT

Option C - £6,000 + VAT

It was resolved unanimously to agree the Option A for tree works in West Mersea accordance with the trees survey report.

Proposed: Cllr Hinderwell, Seconded: Cllr Webster. All in favour.

26/107 To approve the Colchester City Council Bin Empty SLA 2026-7 agreement at a cost of £12,297.53 for Litter Bins and £533.40 for Play Park Inspections

It was resolved unanimously to approve the Colchester City Council Bin Empty SLA 2026-7 agreement at a cost of £12,297.53 for Litter Bins and £533.40 for Play Park Inspections.

Proposed: Cllr Jenkins, Seconded: Cllr Williams. All in favour.

26/108 To agree for a member of staff to attend an excavator/digger 5-day course at a cost of £1,550.00 + VAT

It was resolved unanimously to for a member of staff to attend an excavator/digger 5-day course at a cost of £1,550.00 + VAT.

Proposed: Cllr Webster, Seconded: Cllr Weaver. All in favour.

26/109 To agree a quote for the replacement seat pads for the Chambers Chairs: -

- Option A - £2,126.96
- Option B - £580.00
- Option C - £553.00
- Option D - £675.00
- Option E - £585.00

It was resolved unanimously to agree Option D for the replacement seat pads for the Chambers chairs.

Proposed: Cllr Jenkins, Seconded: Cllr Webster. All in favour.

26/110 To agree a quote for the refurbishment of the Council Chambers table: - Option A - £3,810.00

- Option B - £1,036.89
- Option C - £950.00

It was resolved unanimously to agree Option B for the refurbishment of the Council Chambers table.

Proposed: Cllr Akker, Seconded: Cllr Webster. Cllr Hinderwell abstained. All in favour.

26/111 To agree a quote for replacement place mats for the Chambers table: - Option A - £511.10

- Option B - £31.64
- Option C - £31.64
- Option D - £103.92
- Option E - £31.64
- Option F - £88.68

It was resolved unanimously to defer agreeing the quote for replacement place mats for the Chambers table.

Proposed: Cllr Webster, Seconded: Cllr Williams. All in favour.

26/112 To agree the quotation for the secure disposal of documents to comply with the AGAR Assertion 10 and UK GDPR Compliance at a cost of £411.80

It was resolved unanimously to agree the quotation for the secure disposal of documents to comply with the AGAR Assertion 10 and UK GDPR Compliance at a cost of £411.80.

Proposed: Cllr Weaver, Seconded: Cllr Hinderwell. All in favour.

26/113 To agree a quote for a radiator to be installed in the Council Office: - Option A - £600

- Option B - £800

It was resolved unanimously to agree Option A for a radiator to be installed in the Council Office.

Proposed: Cllr Jenkins, Seconded: Cllr Webster. All in favour.

26/114 To agree a quote to replace the broken paving slabs at the Glebe Rugby Pavilion at a cost of £1,450.00

It was resolved unanimously to agree the quote to replace the broken paving slabs at the Glebe Rugby Pavilion at a cost of £1,450.00.

Proposed: Cllr Hinderwell, Seconded: Cllr Akker. All in favour.

26/115 To agree the quotation for the surrounding posts at the Beacon: -Option A - £67.68 + delivery

- Option B - £40.00
- Option C - £302.84 + delivery

It was resolved unanimously to agree Option B for the surrounding posts at the Beacon.

Proposed: Cllr Jenkins, Seconded: Cllr Webster. All in favour.

26/116 To note that the Clerk used her delegated Powers to pay for emergency tree work in West Mersea Park at a cost of £100.00 + VAT

It was noted the Clerk used her delegated Powers to pay for emergency tree work in West Mersea Park at a cost of £100.00 + VAT.

Meeting closed at 7.35pm.

DRAFT