

**WEST MERSEA TOWN COUNCIL**

**MINUTES OF THE COMMUNITY ASSETS/FACILITIES COMMITTEE MEETING**  
**HELD ON THURSDAY 7 MAY 2026 AT 9.00AM**

In attendance:

Cllr Bob Jenkins (Chair)	Cllr John Akker	Cllr David Baker
Cllr Nigel Hinderwell	Kirsty Wadsworth (Town Clerk)	

26/06 To receive apologies for absence and a vote of acceptance to be taken

Apologies were received and accepted from Cllr Boylan, Cllr Powling, Cllr Webster and Cllr Williams.

In the absence of Cllr Webster, **it was resolved** that Cllr Jenkins would act as Chair for this meeting.

26/07 To record declarations of interests

Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.

None declared.

26/08 To confirm minutes of the Community Assets/Facilities Committee meeting of 25th February 2026

**It was resolved** unanimously to accept the minutes of Community Assets/Facilities Committee meeting of 25th February 2026.

Proposed: Cllr Hinderwell, Seconded: Cllr Akker. All in favour.

26/09 To agree to obtain a quote for a tree specialist to assess the trees adjacent to the tennis court 3 and to include remedial works to resolve the encroachment on the court surface

**It was resolved** unanimously to obtain a quote for a tree specialist to assess the trees adjacent to the tennis court 3 and to include remedial works to resolve the encroachment on the court surface.

Proposed: Cllr Baker, Seconded: Cllr Akker. All in favour.

26/10 To agree to obtain a quote for the internal and external painting of Fairhaven toilets

**It was resolved** unanimously to obtain a quote for the internal and external painting of Fairhaven toilets.

Proposed: Cllr Akker, Seconded: Cllr Baker. All in favour.

26/11 To agree to obtain a quote for replacement windows at Fairhaven toilets

**It was resolved** unanimously to obtain a quote for replacement windows at Fairhaven toilets.

Proposed: Cllr Hinderwell, Seconded: Cllr Baker. All in favour.

26/12 To agree a quote for the remedial works on the urinals in Coast Road toilets at a cost of £705 + VAT

**It was resolved** unanimously to agree the quote for the remedial works on the urinals in Coast Road toilets at a cost of £705 + VAT.

Proposed: Cllr Jenkins, Seconded: Cllr Akker. All in favour.

26/13 To review the accessible toilet survey report and agree on any necessary actions

**It was resolved** unanimously that no further action would be taken at present, but all accessible toilets would remain under continuous review with the exception of Willoughby toilet which is to be fitted with a towel/soap dispensary and a bin for both the male and female facilities.

Proposed: Cllr Jenkins, Seconded: Cllr Hinderwell. All in favour.

26/14 To agree to obtain quotes for a polish and new graphics on the West Mersea work vehicle

**It was resolved** unanimously to obtain quotes for a polish and new graphics on the West Mersea work vehicle.

Proposed: Cllr Hinderwell, Seconded: Cllr Jenkins. All in favour.

26/15 To consider and agree a no cut month for May 2026

Following discussion, **it was resolved** unanimously that West Mersea Town Council would not adopt a no cut policy for May 2026, with a formal commitment to review this position at a later date.

Proposed: Cllr Hinderwell, Seconded: Cllr Jenkins. All in favour.

Meeting closed at 9.55am.