

WEST MERSEA TOWN COUNCIL

MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON TUESDAY 27 MAY 2025

In attendance:

Cllr T Webster, Mayor	Cllr J Akker	Cllr D Baker
Cllr N Hinderwell	Cllr R Jenkins	Cllr S Weaver
Kirsty Wadsworth (Town Clerk)		1 member of the public

25/166 Apologies for absence:

Apologies received from Cllr Boylan, Cllr Williams and Cllr Powling.

25/167 Declarations of interest

None received.

25/168 Public participation

MOP1- Raised the issue of the cost of the public toilets and that WMTC and the local residents are being given the costs, whilst the City Council are taking the revenue. Suggested that an assessment is based on a percentage of the cost. Stated that he had attended a meeting with the Town Council where 5 items that were requested to be reviewed have not yet been addressed. Noted that any issues raised regarding Highways should be pursued by the council if they relate to the local residents.

25/169 To discuss and agree the Reinstatement Cost Assessment (RAC) at a cost of £1,090 + VAT

Following discussion, ***it was resolved*** unanimously to accept the Reinstatement Cost Assessment (a desktop evaluation of all the Council's buildings) at a cost of £1,090 + VAT.

Proposed: Cllr Akker, Seconded: Cllr Baker. All in favour.

25/170 To review and approve the insurance premium renewal at a cost of £8,973.65 for 1 year or £8,258.99 for 3 years (including VAT)

Following discussion, ***it was resolved*** to defer reviewing and approving the insurance premium renewal at a cost of £8,973.65 for 1 year or £8,258.99 for 3 years (including VAT) to ascertain the correct level of cover required by the council.

Proposed: Cllr Webster, Seconded: Cllr Akker. All in favour.

25/171 To discuss and agree the quotes for the Wallgate systems contract

- (a) One-off service at a cost of £7,495.18 for 11 units
- (b) One-year plan at a cost of £7,667.44 for 11 units
- (c) Three-year plan at a cost of £15,438.06 for 11 units

After discussion, ***it was resolved*** unanimously to accept option (c) the 3-year plan at a cost of £15,438.06 for 11 units - Wallgate systems contract.

Proposed: Cllr Webster, Seconded: Cllr Jenkins. All in favour.

25/172 Policy/Document Reviews

To review and agree the policies and document

- (a) Freedom of Information Policy
- (b) Meeting Protocol
- (c) Community Engagement Policy

- (d) Glebe Advertising Board Policy
- (e) Alterations/Installations at the Glebe Policy
- (f) Grant/Donation Awarding Policy

It was resolved unanimously to agree Freedom of Information Policy.

Proposed: Cllr Hinderwell, Seconded: Cllr Akker. All in favour.

It was resolved unanimously to agree the Meeting Protocol document with the agreed amendments.

Proposed: Cllr Webster, Seconded: Cllr Hinderwell. All in favour.

It was resolved unanimously to agree the Community Engagement Policy with the agreed amendments.

Proposed: Cllr Akker, Seconded: Cllr Hinderwell. All in favour.

It was resolved unanimously to agree Glebe Advertising Board Policy with the agreed amendments.

Proposed: Cllr Hinderwell, Seconded: Cllr Webster. All in favour.

It was resolved unanimously to agree Alterations/Installations at the Glebe Policy.

Proposed: Cllr Hinderwell, Seconded: Cllr Baker. All in favour.

It was resolved unanimously to agree the Grant/ Donation Awarding policy with the agreed amendments.

Proposed: Cllr Webster, Seconded: Cllr Baker. All in favour.

Meeting closed at 10.07am.