



COUNCIL MEETING

**Meeting to be held on Thursday 31st July 2025 at 7pm in the Council Chamber,
10 Melrose Road, West Mersea, Colchester CO5 8JD**

25th July 2025

Councillors are summoned to attend the above meeting to deal with the following business.

Kirsty Wadsworth
Town Clerk

Members of the public and press are warmly welcomed to attend.
Mobile phones to be switched to silent.

A G E N D A

25/226 To receive apologies for absence and a vote of acceptance to be taken

25/227 To record declarations of interests

Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.

25/228 Public session (15 minutes, 3 minutes per speaker)

Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak.

25/229 To receive County and City Councillors reports

25/230 To confirm minutes of the Council meeting of 10th July 2025

25/231 To confirm minutes of the Extraordinary Council meeting of 25th July

25/232 To agree and approve:

- (a) A list of regular payments
- (b) A list of payments

25/233 To provide an update from the following committees:

- (a) Community Assets/Facilities
- (b) Environment and Community Services
- (c) Finance and Strategy
- (d) Personnel

25/234 To discuss and agree each of the Mersea drain invoices:

- High pressure water jetted clearing blockage- all tested flowing and clear at a cost of £180 including VAT- 11/12/2023
- High pressure water jetted clearing blockage- all tested flowing and clear at a cost of £180 including VAT- 12/12/2023
- High pressure water jetted clearing blockage- carry out repair to inspection chamber benching at a cost of £240 including VAT -03/01/2024

25/235 To receive the Town Clerk's report

25/236 To approve and agree a donation of £200 for the Remembrance Sunday Parade and Services which will include the cost of the poppy wreath

25/237 The decision was made by the Town Clerk and the Chair of the Assets and Community Facilities Committee under the delegated spending power of less than £1000 to pay to:

- (a) Take down and remove the Ash tree in School Field West Mersea Park at a cost of £750 + VAT
- (b) To remove the stress cracked branches and tidy up old cuts in Barfield Road Cemetery at a cost of £550 + VAT

25/238 To review and agree the following policies and documents:

- (a) IT Policy

25/239 To consider and note the Desktop Building Reinstatement Assessment

25/240 To note the ROSPA annual play park inspection report and agree next steps

25/241 To agree to pay for the Town Clerk to attend the online Nimble training course at a cost of £17 + VAT

25/242 To decide and approve who will be duly authorised to make the declaration on behalf of the council with the Changing Places lease

25/243 To review and agree next steps for the vegetation clearance in the Youth Field, West Mersea Park at a cost of £1,860 +VAT as requested by Colchester Borough Homes

25/244 To receive an update regarding the Local Plan

25/245 To receive an update about the Anglian Water meeting

25/246 To discuss and agree for the Town Clerk to write to ECC and CCC requesting a meeting with respect to transferring assets to West Mersea Town Council

25/247 To agree to make enquiries to engage a consultant with regards to the Glebe community building concept

25/248 To discuss and agree to appoint a working group to create a Terms of Reference for a consultant for the Glebe community building concept

EXCLUSION OF PRESS AND PUBLIC

To resolve that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960

25/249 To request for the Town Clerk to reduce her lunch break from one hour to half an hour with a corresponding adjustment to the end time, finishing 30 minutes earlier than currently scheduled