



COUNCIL MEETING

**Meeting to be held on Thursday 2nd October 2025 at 7pm in the Council Chamber,
10 Melrose Road, West Mersea, Colchester CO5 8JD**

26th September 2025

Councillors are summoned to attend the above meeting to deal with the following business.

Kirsty Wadsworth
Town Clerk

Members of the public and press are warmly welcomed to attend.
Mobile phones to be switched to silent.

A G E N D A

25/288 To receive apologies for absence and a vote of acceptance to be taken

25/289 To record declarations of interests

Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.

25/290 Public session (15 minutes, 3 minutes per speaker)

Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak.

25/291 To receive County and City Councillors report

25/292 To confirm minutes of the Council meeting of 4th September 2025

25/293 To agree and approve a list of payments

25/294 To provide an update from:

- (a) Committees
- (b) Working Groups
- (c) Representatives

25/295 To receive the Town Clerk's report

25/296 To consider and agree increasing fees for the following:

- (a) Allotments - w/e/f 01/01/26
- (b) Gate licences - w/e/f 01/01/26
- (c) Cemetery - w/e/f 01/04/26

25/297 To discuss and agree car parking charges for 2026

25/298 To consider and agree appointing a consultant to produce a feasibility report of the Glebe Concept:

Option 1 - £3,750 + VAT

Option 2 - £4,500 + VAT (does not include a consultation)

Option 3 - Not able to provide a quote

25/299 The decision was made by the Town Clerk using her delegated authority for any items below £500 to agree to pay for 2 people to attend the Colchester Oyster Fair on Friday 24th October at a cost of £140 + VAT per person

25/300 To agree to move the waste disposal bins for MISA at the Glebe Pavilion from the rear of the Horticultural Society building to create a secure area within the council compound

25/301 To review and agree the next steps in applying the 20's Plenty's scheme to applicable roads

25/302 To consider and agree whether to terminate the councillor surgery sessions

25/303 To confirm and agree that outstanding liabilities with regard to Feldy View Woodland Cemetery pre purchased plots between 2001-2017 include the cost of a gravedigger and a grave marker

25/304 To confirm that the Feldy View Woodland Cemetery fees include the provision of a grave marker

25/305 To review and agree to permanently increase the RFO's hours from 12 to 15 hours per week

25/306 To consider the West Mersea Town Council – Mayoral Procedure and Civic Protocol Policy