



COUNCIL MEETING

**Meeting to be held on Thursday 13th August 2026 at 7pm in the Council Chamber,
10 Melrose Road, West Mersea, Colchester CO5 8JD**

7th August 2026

Councillors are summoned to attend the above meeting to deal with the following business.

Kirsty Wadsworth

Town Clerk

Members of the public and press are warmly welcomed to attend.
Mobile phones to be switched to silent.

A G E N D A

26/198 To receive apologies for absence and a vote of acceptance to be taken

26/199 To record declarations of interests

Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting

26/200 Public session (15 minutes, 3 minutes per speaker)

Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak

26/201 To receive County and City Councillors report

26/202 To confirm minutes of the Council meeting of 23rd July 2026

26/203 To agree and approve a list of payments

26/204 To provide an update from: -

- (a) Committees
- (b) Working Groups
- (c) Representatives

26/205 To receive the Town Clerk's report

26/206 To review and agree the following documents and policies: -

- (a) Drone Usage Policy
- (b) Email Policy
- (c) Equality and Diversity Policy

- (d) Freedom of Information Policy
- (e) Glebe advertising boards Policy
- (f) Grant/Donation Awarding Policy
- (g) Lone Working Policy
- (h) Meeting Protocol Policy
- (i) Publication Scheme
- (j) Training and Development Policy

- 26/207 To agree to add the RFO as a signatory on the Hinkley and Rugby Building Society Local Council Deposit Account
- 26/208 To review and agree the approach for updating the West Mersea Town Council website, either by continuing with the existing contractor or commissioning a replacement website, to ensure full compliance with accessibility requirements as set out under Assertion 10 of the Annual Governance and Accountability Return (AGAR) –
- Option A - £2,400.00 + VAT
 - Option B - £899.00 + VAT
 - Option C - £400.00 + VAT
- 26/209 To agree payment of solicitor fees relating to the Tennis Court and Pavilion lease, covering professional charges incurred between 27th February 2026 and 8th August 2026, at a cost of £1,555.00 + VAT
- 26/210 To agree to purchase a new chainsaw at a cost of £755.00 + VAT
- 26/211 To consider and agree the quotation for repair works to the two existing sides at the Skatepark, comprising: installing of rubber mulch, rebuilding MOT Type 1 stone and cup and a compliant resin- bonded surfacing at a cost of £6,613.32 + VAT
- 26/212 To receive a summary of the completed public consultation feedback forms regarding the proposed multi-use community building at the Glebe, and to consider and agree whether, subject to the outcomes of the public consultation, the Council wishes to proceed with the Phase 1 rebuild project
- 26/213 To review and agree to undertake a comprehensive water-safety risk assessment for West Mersea Town Council owned beach, together with a corresponding risk assessment relating to the potential deployment of the council-owned bathing rafts
- 26/214 To consider and agree the requests from two families for composite benches to replace existing wooden benches on Coast Road
- 26/215 Local Plan: To consider a report from the meeting with Karen Syrett (Colchester City Council) on 28th July and agree sending a letter to Colchester City Council regarding environment issues
- 26/216 To receive an update and agree any final recommendations/actions from the Youth/Events Working Group regarding Mersea Skate Jam on 24th August 2026
- 26/217 To receive and consider a statement from Councillor Webster regarding comments made at the Full Council meeting on 23rd July 2026 relating to West Mersea Town Council's involvement with the Waterside Forum