



## COUNCIL MEETING

**Meeting to be held on Thursday 12th February 2026 at 7pm in the Council Chamber,  
10 Melrose Road, West Mersea, Colchester CO5 8JD**

6th February 2026

Councillors are summoned to attend the above meeting to deal with the following business.

**Kirsty Wadsworth**  
Town Clerk

Members of the public and press are warmly welcomed to attend.  
Mobile phones to be switched to silent.

### **A G E N D A**

- 26/34 To receive apologies for absence and a vote of acceptance to be taken
- 26/35 To record declarations of interests  
Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting
- 26/36 Public session (15 minutes, 3 minutes per speaker)  
Priority will be given to those members of the public wishing to share information relating to items on the agenda.  
Once the public session is closed, members of the public are not permitted to speak
- 26/37 To receive County and City Councillors report
- 26/38 To confirm minutes of the Council meeting of 15th January 2026
- 26/39 To confirm minutes of the Extraordinary Council meeting of 21st January 2026
- 26/40 To agree and approve a list of payments
- 26/41 To provide an update from:
  - (a) Committees
  - (b) Working Groups
  - (c) Representatives
- 26/42 To receive the Town Clerk's report

- 26/43 To review and agree the following policies and documents: -  
(a) Allotment Tenancy Agreement  
(b) MIALGA Agreement  
(c) Health and Safety Policy
- 26/44 To agree the quotation for the fire risk assessment for the Council Office and Rushmere at a cost of £300
- 26/45 To agree the quotation for the supply of cleaning products and consumables for the public toilets at a cost of £2194.80 + VAT
- 26/46 To agree for the Town Clerk to attend an appointed First Aid training course at a cost of £50
- 26/47 To agree the quotation to install a new footpath using a compacted gravel finish at Coast Road:  
Option A - £9,638.50 + VAT  
Option B - Pending  
Option C - £20,145.00 + VAT
- 26/48 To agree the quotation for the external repairs at the Glebe Pavilion at a cost of £1,655 + VAT
- 26/49 To agree to fell the damaged ash tree at the Glebe at a cost of £800 + VAT in accordance with the high priority recommendation in the tree survey
- 26/50 To agree the quotation for turfing the graves and Churchyard maintenance at a cost of £2290 + VAT
- 26/51 To agree the quotation for the maintenance of the park equipment in West Mersea Park which is to include replacement parts for the scramble net and slide and repairing and re-siting the nest swing at a cost of £17,802.04