



Adopted: 26 July 2022  
Reviewed: 15 May 2025  
Next Review: May 2026

## **CLOSED CIRCUIT TV (CCTV) POLICY**

### **PIA - Privacy Impact Assessment**

Number of Cameras - 3  
Location of cameras Changing Places toilet facility.  
1 over entrance door, 1 to cover car park entrance and 1 to cover rest of car park.  
Date PIA 26th July 2022  
Review date 15th May 2025

#### **Reasoning**

- To deter damage/theft to specialist equipment in Changing Places toilet facility.
- To record any damage to car park gates.
- To record vehicles leaving car park following loss/damage to Changing places toilet facility.

#### **Mitigations/adjustments**

- Camera placed on entrance only to Changing Places unit. Cameras are not in place inside the unit.
- Signage to Changing Places unit advises users that CCTV is in operation with details of how to contact the Council.
- CCTV Policy in place to advise the public how to request data.

West Mersea Town Council have considered the effect a surveillance camera will have on individuals and have identified that its use is a proportionate response to the problem identified.