



## ANNUAL COUNCIL MEETING

**Meeting to be held on Thursday 14th May 2026 at 7pm in the Council Chamber,  
10 Melrose Road, West Mersea, Colchester CO5 8JD**

8th May 2026

Councillors are summoned to attend the above meeting to deal with the following business.

*Kirsty Wadsworth*  
Town Clerk

Members of the public and press are warmly welcomed to attend.  
Mobile phones to be switched to silent.

### **A G E N D A**

26/118 Election of Mayor

Current Mayor to open the meeting. Members to vote and elect Town Mayor. Elected Mayor to sign the Declaration of Acceptance and take the Mayors position

26/119 Election of Deputy Mayor

To elect a Deputy Mayor. Deputy Mayor to sign the Declaration of Acceptance

26/120 To receive apologies for absence and a vote of acceptance to be taken

26/121 To record declarations of interests

Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.

26/122 Public session (15 minutes, 3 minutes per speaker)

Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak.

26/123 To receive County and City Councillors reports

26/124 To confirm minutes of the Council meeting of 9th April 2026

26/125 To confirm minutes of the Extraordinary Council meeting of 14th April 2026

26/126 To receive the Town Clerk's report

26/127 To receive a Finance update

26/128 To approve a list of regular payments

26/129 To approve the updated Financial Regulations

26/130 To review and approve the Standing Orders

26/131 To review and approve the Fixed Asset Register

26/132 Committees

- (a) To consider and agree committee members and appoint chairs;
  - i. Finance & Strategy
  - ii. Planning & Highways (formally Planning and Highways)

- (b) To consider and agree committee members
  - i. Community Assets/Facilities
  - ii. Environment & Community Services
  - iii. Personnel

26/133 Working Groups

To consider and agree working groups and their members;

- (a) Bathing Rafts
- (b) Local Plan
- (c) Summer skate park event

26/134 Representatives

To consider and agree representatives;

- (a) Allotments
- (b) CALC
- (c) Car parks
- (d) Essex Native Oyster Restoration Initiative (ENORI)
- (e) Health & Safety
- (f) MISA representatives on behalf of the Town Council
- (g) Passenger Transport
- (h) Play parks
- (i) Police & Neighbourhood Watch

26/135 Policy reviews

To review and agree policies and documents

- (a) Code of Conduct
- (b) Internal Controls
- (c) Risk Assessment
- (d) Strategic Aims

26/136 Subscriptions

Review and confirmation of the Councils subscriptions;

- (a) Essex Association of Local Councils (which includes NALC affiliation fee)
- (b) Colchester Association of Local Councils
- (c) Society of Local Council Clerks (Clerks membership)
- (d) Institute of Cemetery and Crematorium Management
- (e) Rural Community Council of Essex
- (f) Open Spaces Society
- (g) Nuclear Free Local Authorities
- (h) National Allotment Society

26/137 To receive an update on the current position of the Emerging Local Plan and agree any necessary actions

26/138 To review and agree the following accounts: -

- Hinckley and Rugby Building Society - Local Council 160 Day Notice Deposit Account at 3.40%
- Saffron Building Society - Instant Access Community Online Saver Account at 3.60%
- Saffron Building Society - One Year Community Bond at 3.70%

26/139 To agree for the Town Clerk to attend the SLCC Essex Branch AGM and Training Day on 17th June 2026 at a cost of £27