



## PERSONNEL COMMITTEE MEETING

**Meeting to be held on Friday 13th March 2026 at 10am in the Council Chamber,  
10 Melrose Road, West Mersea, Colchester CO5 8JD**

4th March 2026

Councillors are summoned to attend the above meeting to deal with the following business.

*Kirsty Wadsworth*  
Town Clerk

Members of the public and press are warmly welcomed to attend.  
Mobile phones to be switched to silent.

### **A G E N D A**

- 26/15 To receive apologies for absence and a vote of acceptance to be taken
- 26/16 To record declarations of interests  
Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting
- 26/17 Public session (15 minutes, 3 minutes per speaker)  
Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak.
- 26/18 To confirm the minutes of the Personnel meeting of 5th December 2025
- 26/19 To confirm the minutes of the Personnel meeting of 9th January 2026
- Exclusion of Press and Public  
To resolve that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.
- 26/20 To discuss and agree the next steps with regards to staffing for the Groundsmen team
- 26/21 For the Personnel Committee and the Town Clerk to agree the appraisal objectives for an employee at West Mersea Town Council