



COUNCIL MEETING

**Meeting to be held on Thursday 2nd July 2026 at 7pm in the Council Chamber,
10 Melrose Road, West Mersea, Colchester CO5 8JD**

25th June 2026

Councillors are summoned to attend the above meeting to deal with the following business.

Kirsty Wadsworth
Town Clerk

Members of the public and press are warmly welcomed to attend.
Mobile phones to be switched to silent.

AGENDA

26/157 To receive apologies for absence and a vote of acceptance to be taken

26/158 To record declarations of interests

Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting

26/159 Public session (15 minutes, 3 minutes per speaker)

Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak

26/160 To receive County and City Councillors report

26/161 To confirm minutes of the Extraordinary Council meeting of 4th June 2026

26/162 To agree and approve a list of payments

26/163 To provide an update from:

- (a) Committees
- (b) Working Groups
- (c) Representatives

26/164 To receive the Town Clerk's report

26/165 To review and agree the following documents with amendments shown in red: -

- (a) Allotment Tenancy Agreement
- (b) MIALGA Agreement

- 26/166 To review and agree the following Terms of Reference with amendments shown in red: -
- (a) Local Plan Working Group
 - (b) Personnel Committee
 - (c) Youth Activities/Events Working Group
- 26/167 To review and note the insurance premium for Year 2 of the three-year agreement, at a cost of £7,952.66
- 26/168 To consider and agree the quotation for installing emergency alarms in Willoughby disabled toilets at a cost of £720 + VAT
- 26/169 To consider and agree the quotation for installing hand dryers in Willoughby disabled toilets (quotation pending)
- 26/170 To consider and agree the quotation for remedial works to a tree in Reymead Wood at a cost of £400 +VAT
- 26/171 To note that the RFO, in conjunction with the Town Clerk approved the Utility Aid pricing recommendations due to the 24-hour rolling pricing programme
- 26/172 To consider the business case for replacing the card payment terminal and agree a quotation: Option A - £212.00
Option B - £439.00
- 26/173 To consider and agree the budget for the Skate Jam event at West Mersea skate park on Monday 24th August and to review and agree any further recommendations put forward by the working group
- 26/174 To receive an update and agree the revised quotation to install a new footpath using a compacted gravel finish at Coast Road (quotation pending)
- 26/175 To consider and agree the donation request submitted by West Mersea Beach Club
- 26/176 To agree a donation to Mersea Community Repair and Make (MCRM) for the oak bollards to surround the beacon post
- 26/177 To receive an update on plans for a public consultation regarding the proposed Glebe project (replacement of the existing Glebe Pavilion), including presentation format and consultation approach, and to agree any next steps
- 26/178 To agree for the Town Clerk to request a meeting with the local Essex County Councillor to discuss the Local Plan

Exclusion of Press and Public

To resolve that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

- 26/179 To receive an update on the current position regarding the tennis lease and agree any necessary actions