



COMMUNITY ASSETS/FACILITIES COMMITTEE

**Meeting to be held on Tuesday 1st September 2026 at 5.00pm in the Council Chamber,
10 Melrose Road, West Mersea, Colchester CO5 8JD**

26th August 2026

Councillors are summoned to attend the above meeting to deal with the following business.

Kirsty Wadsworth
Town Clerk

Members of the public and press are warmly welcomed to attend.
Mobile phones to be switched to silent.

A G E N D A

- 26/23 To receive apologies for absence and a vote of acceptance to be taken
- 26/24 To record declarations of interests
Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting
- 26/25 Public session (15 minutes, 3 minutes per speaker)
Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak.
- 26/26 To review and agree the Community Assets/Facilities Committee Terms of Reference
- 26/27 To confirm minutes of the Community Assets/Facilities Committee meeting of 1st June 2026
- 26/28 To agree to apply for a licence for the Christmas tree lights in the Lime tree from Essex County Council
- 26/29 To consider and agree the installation of a timer to the waste-water heater at Rushmere to reduce annual expenditure
- 26/30 To review the previous decision to install French drains in the Youth Field and determine whether to uphold that decision or pursue the alternative option of extending the pathway
- 26/31 To agree to obtain a quote to replace the sunken tarmac at the end of the ramp at the Council Offices
- 26/32 To discuss and agree any necessary actions to address the deteriorating driveway and paths at Barfield Road Cemetery

- 26/33 To consider and agree the creation of suitable ground conditions at Feldy View Woodlands Cemetery for vehicle access at the teardrop end of the drive
- 26/34 To agree to remove the paving slabs in Sensory Garden and replace with grass and relay the existing slabs on the side of Melrose Road
- 26/35 To agree to install a new hedge to the front entrance of Firs Road Cemetery
- 26/36 Farmers Field Bridge – To agree whether to proceed with the process of replacing the bridge or to dispose of the asset, noting that although not originally owned by the Town Council, West Mersea Town Council previously assumed responsibility for it
- 26/37 To agree whether to remove the earth or to flatten the bike humps at the Glebe Pavilion
- 26/38 To receive an update on the bathing raft application and to agree the next steps required to progress the application
- 26/39 To consider and agree the necessary remedial works to address the deteriorating floor surface at Coast Road public toilets, noting that worn floor paint and persistent odours indicate the need for repairs to the flooring
- 26/40 To consider and agree the proposal to install seatless toilets in all standard cubicles at the following public facilities, in order to improve hygiene standards and simplify cleaning requirements: High Street: 4 standard toilets, Willoughby: 8 standard toilets and Fairhaven: 8 standard toilets
- 26/41 To receive an update on the information board for the Coastguard Compound