

Glebe concept feasibility study info

Hi Kirsty,

Lovely to catch up with [REDACTED] and yourself yesterday and I've jotted down some initial thoughts and a fee proposal below:

1. Background

- The Town Council have some £[REDACTED]k in s106 monies that they would like to invest into improving the community offering at the Glebe Pavilion.
- A condition survey is available highlighting the poor condition of the existing building. The building is also too small and does not have a community room as such. A copy of the report will be sent over.
- Designs have been produced in the past but the ambition has perhaps exceeded the available budget. A copy of the older designs will be sent over for info.
- There are a number of project partners including:
 - Mersea Island Sports Association.
 - West Mersea Cricket Club.
 - Oyster FC.
- Any scheme needs to benefit the wider community and not just the sports clubs.

2. Suggested Way Forward

- Review the information on the condition survey and older designs/ consultations.
- Arrange a catch up on site.
- Organise a meeting with [REDACTED] of Essex FA to run through what they will support and potential levels of funding. There will be a host of other streams that are accessible but the Football Foundation are one of the biggest funders. It may be that Essex FA also try to push for the £[REDACTED]k to be invested into a 9v9 facility as per the attached LFFP: [Colchester Local Football Facility Plan](#)
- Draw up a feasibility study that is based around a realistic budget.
- Start a new consultation with the various project partners.

3. Example Projects

- I've attached a few examples of recent projects but we have plenty of case studies if ever helpful.

4. Fee Proposal

- To arrange/ attend the meetings and pull together a feasibility report we would propose a fee of **£3,750+VAT**.
- As part of this exercise we would produce:
 - Designs
 - Cost estimates.
 - A target programme.

We hope this is of interest and don't hesitate to get in touch with any queries.

Please note my mobile number has now changed to [REDACTED].

Kind regards,

[REDACTED]