West Mersea
Town Council

FINANCE & STRATEGY COMMITTEE MEETING

Meeting to be held on Tuesday 21st July 2026 at 2pm in the Council Chamber, 10 Melrose Road, West Mersea, Colchester CO5 8JD

15th July 2026

Councillors are summoned to attend the above meeting to deal with the following business.

Kirsty Wadsworth
Town Clerk

Members of the public and press are warmly welcomed to attend. Mobile phones to be switched to silent.

A G E N D A

26/44 To receive apologies for absence and a vote of acceptance to be taken

26/45 To record declarations of interests
Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.

26/46 Public session (15 minutes, 3 minutes per speaker)
Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak.

26/47 To review and agree the Terms of Reference for the Finance and Strategy committee

26/48 To confirm minutes of the Finance & Strategy Committee meeting of 14th April 2026

26/49 To review and agree the revised Strategic Aims document (Version 6)

26/50 To review and agree actions from the internal auditor's report, specifically:

- Bank reconciliations to be signed and checked by a Councillor who is not the Chair or bank signatory

26/51 To review the following reports provided by the Town Clerk and Responsible Finance Officer: -

a. Task tracker
b. Aged debtors
c. Aged creditors
d. Current status of bank accounts including balances and interest rates
e. Budget comparison report – (to 21st July 2026)
f. Current position with 2023/24 AGAR

26/52 To review and agree the proposal to increase the mileage allowance from 45p to 55p per mile, effective 1st April 2026, in line with HMRC recommendations

26/53 To consider and approve an increase in the annual charge payable by the Boat Users Association for electricity drawn from the Coast Road toilets, currently set at £100

26/54 To review gas and electricity usage and agree any necessary actions

26/55 To review latest Everflow water usage reports and recommend any actions if required

26/56 To review the budgeted expenditure due for completion by 31st March 2027 where work has not yet commenced

26/57 To review S106 outstanding matters, including: -

a. Current position on the promised contribution to play park additions
b. Apparent outstanding payments for Glebe 2
c. Update on projects submitted to Colchester City Council

26/58 To assess the viability of a Public Work Loan Board (PWLB) loan

26/59 To review funding arrangements for the Glebe 2, including the sequence of applications for funding, time scales, cash flow (income v expenditure), phased payments relating to: -

a. Release of S106 funds Brierley and Dawes
b. Football Association (FA) funding
c. Public Works Loan Board (PWLB)
d. Other sources of income
e. Planned expenditure

26/60 To review and agree the current IT support agreement: - Option A – 12-month agreement at £280.80 per month
Option B – 36-month agreement at £314.40 per month

Exclusion of Press and Public
To resolve that due to the confidential nature of the business to be transacted the public and press be excluded pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

26/61 To receive an update on the tennis lease and agree any necessary actions

26/62 To discuss parking proposals: -

a. 2027/28 parking fees
b. Changes to yellow lines affecting the Esplanade
c. Parking around Barfield Road