



FINANCE & STRATEGY COMMITTEE MEETING

**Meeting to be held on Monday 18th August 2025 at 9.30am in the Council Chamber,
10 Melrose Road, West Mersea, Colchester CO5 8JD**

12th August 2025

Councillors are summoned to attend the above meeting to deal with the following business.

Kirsty Wadsworth
Town Clerk

Members of the public and press are warmly welcomed to attend.
Mobile phones to be switched to silent.

A G E N D A

- 25/10 To receive apologies for absence and a vote of acceptance to be taken
- 25/11 To record declarations of interests
Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 25/12 Public session (15 minutes, 3 minutes per speaker)
Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak.
- 25/13 To confirm minutes of the Finance & Strategy meeting of 13th January 2025
- 25/14 To review and approve the Terms of Reference
- 25/15 Water/sewage bills:
- (a) To review Coast Road water/sewage bills and receive an update from RFO and decide what further actions to take
 - (b) Consider next steps in respect of other sites
 - (c) To decide whether to renew the Everflow contract (current contract ends 4th September 2025)
- 25/16 To review the Running Budget and to:
- (a) Decide where action on expenditure items is required
 - (b) Consider the viability of applying for S106 funding for individual projects
- 25/17 To review and consider the current position on the review of AGAR part 3 2023-24

- 25/18 To receive an update on the AGAR submission 2024/25
- 25/19 To agree on actions needed to pursue possible grant opportunity of up to £50k (£45k nett) for a single project, the time scales, Contract Finder and specifications:
- (a) Location-West Mersea Park and Glebe 2
 - (b) Scope- new equipment for West Mersea Park and Glebe 2, including renovation of existing surfaces and any remedial work
 - (c) Funding- Grant plus precept allocation plus S106 for Glebe 2 under Schedule 4 of S106 agreement for Dawes Lane housing development
 - (d) Determine on how to draw up specification for tendering purposes
 - (e) Obtain quotes via Contract Finder(or equivalent)
 - (f) Apply for grant
 - (g) Time scales
 - (h) Agree on project management team
- 25/20 To agree closing current account with Barclays and moving all payments in and out to our Unity account and decide on time scales and actions needed
- 25/21 To confirm bank signatories for all bank and savings accounts
- 25/22 To establish a Pre-Paid Burials account and method of operation
- 25/23 To consider where best to place our savings accounts in order to achieve best interest rates and to comply with our Investment Policy
- 25/24 To consider what actions are needed to tighten up our purchase order system to ensure that orders placed are recorded and monitored for completion within contracted time scales, signed off as appropriate and invoices presented and paid
- 25/25 To receive an update on the Tennis Club lease
- 25/26 To receive up update on the MISA lease
- 25/27 To receive an update on the Changing Places lease
- 25/28 To receive an update on Broomhills and Land Registry and agree on next steps
- 25/29 To re-visit with Colchester City Council the Business Rates Retention Scheme in respect of Willoughby Car Park
- 25/30 To consider current Local Government Reorganisation:
- (a) Possible impact on the Council
 - (b) Possible future actions in relation to CCC and assets held in West Mersea