

WEST MERSEA TOWN COUNCIL

MINUTES OF THE COMMUNITY ASSETS/FACILITIES COMMITTEE MEETING
HELD ON TUESDAY 12TH AUGUST 2025

In attendance:

Cllr Teresa Webster (Chair)	Cllr David Baker	Cllr Nigel Hinderwell
Kirsty Wadsworth (Town Clerk)		

25/38 To receive apologies for absence and a vote of acceptance to be taken

Apologies were received from Cllr Akker, Cllr Boylan, Cllr Jenkins, Cllr Powling, Cllr Williams. All in favour.

25/39 To record declarations of interests

Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.

None were declared.

25/40 Public session (15 minutes, 3 minutes per speaker)

Priority will be given to those members of the public wishing to share information relating to items on the agenda. Once the public session is closed, members of the public are not permitted to speak.

No public in attendance.

25/41 To confirm minutes of the Community Assets & Facilities Meeting of 25th June 2025

It was resolved to accept the minutes of 25th June 2025.

Proposed: Cllr Baker, Seconded: Cllr Hinderwell. Cllr Webster abstained.

25/42 To agree retrospectively the quotation for CCTV camera survey for the Glebe drains for both the 4-inch and 9-inch pipes up to drain 8601 (Glebe boundary) at a cost of £310 + VAT

It was resolved unanimously to agree retrospectively the quotation for CCTV camera survey for the Glebe drains for both the 4-inch and 9-inch pipes up to drain 8601 (Glebe boundary) at a cost of £310 + VAT.

Proposed: Cllr Webster, Seconded: Cllr Baker. All in favour.

25/43 To agree the purchase of three metal bin liners for litter bins in West Mersea Park at a cost of £146.82 + VAT (plus £12.50 + VAT delivery)

It was resolved unanimously to agree the purchase of three metal bin liners for litter bins in West Mersea Park at a cost of £146.82 + VAT (plus £12.50 + VAT delivery).

Proposed: Cllr Webster, Seconded: Cllr Baker. All in favour.

25/44 To discuss and agree to obtain quotes to replace broken paving slabs at the Glebe Rugby Pavillion

It was resolved unanimously to agree to obtain quotes to replace broken paving slabs at the Glebe Rugby Pavillion.

Proposed: Cllr Webster, Seconded: Cllr Baker. All in favour.

25/45 To discuss and agree to obtain quotes to install a knee-high rail around part of the perimeter of the paved area (Glebe Pavilion Rugby area)

It was resolved unanimously to agree to obtain quotes to install a knee-high rail around part of the perimeter of the paved area (Glebe Pavilion Rugby area)

Proposed: Cllr Baker, Seconded: Cllr Hinderwell. All in favour.

25/46 To discuss and agree the quote for the vegetation clearance in the Youth Field, West Mersea Park at a cost of £660 + VAT

It was resolved unanimously to agree the quote for the vegetation clearance in the Youth Field, West Mersea Park at a cost of £660 + VAT.

Proposed: Cllr Webster, Seconded: Cllr Baker. All in favour.

25/47 To discuss and agree next step to address flooding from the school garden play area onto the youth field:

- To install French drains to act as a soakaway
- To create a secondary raised path at the site of the flooding across the village green

Following discussion, ***it was resolved*** unanimously to obtain an up-to-date quote for a soakaway.

Proposed: Cllr Webster, Seconded: Cllr Hinderwell. All in favour.

25/48 To discuss and agree the removal of the bike ramps and agree next steps

It was resolved unanimously to conduct an informal consultation to engage with the public community concerning the bike ramps and report back to full council to discuss next steps.

Proposed: Cllr Hinderwell, Seconded: Cllr Baker. All in favour.

25/49 To discuss and agree to obtain a quote for a new picnic bench for the School Garden

Following discussion, it ***was resolved*** unanimously to obtain a quote for a wheelchair accessible bench for School Gardens with a recommendation to present to full council.

Proposed: Cllr Hinderwell, Seconded: Cllr Webster. All in favour.

25/50 To discuss and agree to obtain a quote to remove the hydraulics and redesign existing gates to manual opening to conform to recommendations detailed on the ROSPA safety inspection report dated 17th June 2025 at Wellhouse Park

It was resolved unanimously to obtain a quote to remove the hydraulics and redesign existing gates to make them compliant with the ROSPA requirements.

Proposed: Cllr Hinderwell, Seconded: Cllr Webster. All in favour.

Meeting closed at 11.05am.